

Homeless Birthday Party

Friday, June 3rd, 2022

Individual Serving Opportunities

PRE-EVENT Opportunities

Position	People	Shifts	Description
Donate items for Birthday Bags			Sunscreen, lip balm, granola bars, sunglasses, flip flops
Pre Event Birthday Bags - Sort & Pack	4	Wednesday June 1st 9:30 - 11:30 AM	Sort donated gift items and pack in 150 gift bags.

EVENT DAY Opportunities

Create the Party Atmosphere

Position	People	Shifts	Description
Booth Set-up and Decorations - Set Up Balloons - everyone loves them!	6	10 am - 12 noon	Set-up tables and chairs and hang banners. Make balloon clusters to adorn the various booths. Provide your own decorations and balloons.

Making the Day a Party

Position	People	Shifts	Description
Volunteer Check-in	2	10:30 am - 2:00 pm	Check-in volunteers, give name tag & direct to task location
Birthday Gift Distribution	3	11:00 am - 2:00 pm	Help setup booth area; Hand out gifts to each guest; clean-up area
First Aid	1	12:00 - 2:30 pm	RN, LVN, MD, EMT to be on hand. Can be serving in another area.
Photographer	2	12:00 - 2:30 pm	Take pictures throughout the event. Bring your own camera
Clean-up Crew	6	2:00 - 3:30 pm	Assist with clean-up, take down canopies, stack chairs, etc.
Table Hosts	10	11:00 am - 2:30 pm	Decorate tables, serve food to guests, visit with the guests, pray with them, share the gospel with guests. Clean up area at the end of the event.